

LAKE HELEN PROTECTION & REHABILITATION DISTRICT
2023 QUARTERLY COMMISSIONERS' MEETING
MONDAY, MAY 1, 2023 4:30 PM
VIA MICROSOFT TEAMS (VIRTUAL)

The Lake Helen P&R District Commissioners' meeting was called to order at 4:20pm
Commissioners Present: Tyne Hoffman, Keith Hoffman, Kara Boghossian, Todd Wierzba, & Glen Bersie
Commissioners Absent: None
Guests: Justin Ehlenbeck, Bill Pingel, & Jeff Rasmussen

➤ **REGULAR REPORTS**

Minutes: Glen made a motion to approve the minutes from March 9, 2023. Kara Seconded. All in favor.

➤ **TREASURER'S REPORT**

Glen reviewed the Treasurer's report actuals and reviewed the proposed budget; May 1, 2023 - April 30, 2024.

Checking \$2,580.59

Savings \$2,767.63

Non-Lapsable Fund \$8,622.89

All accounts \$13,971.11

- Fish stocking fund \$3,196.57
- A recommended property tax of approximately \$49.30/\$100,00 of property valuation.
- Kara made a motion to increase the invasive species fund \$8,500.00 to \$8,700.00. Todd Seconded. All in favor.
- Tyne made a motion to approve proposed budget. Kara seconded. All in favor.
- Glen made a motion to approve the proposed property tax levy of 2023. Todd Seconded. All in favor.
- Glen will meet with John Reck, Jim Dunsirn, and JD regarding audit.

➤ **OLD BUSINESS**

Blue Green Algae Blooms

- Culvert update: The flowgate installed at the culvert was vandalized by a property owner and millions of gallons of water was allowed to flow into the lake, causing a big set back in the BGA study by allowing nitrates to flow back into the lake. Glen Bersie, Mike Ubl, Ray Oksuita, Keith Hoffman, & Tyne Hoffman worked to slow the flow down by adding sand bags and other things until the flowgate could be fixed. Keith & Tyne donated a sandbag and plastic shims used to tighten up the gaps within the flowgate boards. Town of Alban Chairman, Ray Oksuita went and spoke with the property owner and a warning was given and it was explained that this is DNR permitted. Glen, Cory, Mike, & Ray added "fill" to help stop the flow. More "pond seal" will need to be added into between the boards when the water level goes down.
- Scott Provost requested a water sample to be taken from directly in front of the culvert. Tyne gathered sample and gave it to Tracy Arnold. Tyne also went out and took dissolved oxygen & temperature readings from the lake.

Lake Management / Aquatic Plant Management Plans

- Prior to the meeting, Tracy Arnold updated Keith; The survey has had 45 responses and set to close on May 21, 2023. Post cards with the survey link went out April 29, 2023. Kara and Tracy did a great job putting the survey and Lake Management plans together.

New Property Owners

- Tyne updated that 28 binders have been made and upon counting, realized that since 2016 Lake Helen has 35 new property owners. More binders will need to be purchased.

Wisconsin Lakes Convention

- Glen attended a few conferences; Treasurer & Mussel Monitoring Program. Keith is encouraging all new commissioners to attend at least one, especially the "New Commissioners" conference.

Lake Helen By-Laws

- Glen & Keith, with the help of Bill Pingel, have created a simplified document prior to meeting. Bill reviewed the resolution to eliminate the Lake Helen By-Laws and adopt the Wisconsin Chapter 33 regulations. Bill will publish the information in the Annual Meeting Newsletter.
- New By-Laws will need a 2/3 verbal vote to eliminate the Lake Helen By-Laws.
- Bill reviewed the recommended new operational policy document.
- Glen made a motion to approve the "Resolution to eliminate Lake Helen By-Laws" and add to the Annual Meeting agenda. Kara seconded. All in favor.
- Glen made a motion to approve the new Lake Helen Operational Policy Document, pending the 2/3 vote at the Annual Meeting. Kara seconded. All in favor.

Relocation Resignation

- Keith & Tyne Hoffman will be resigning due to moving out of state. A resignation meeting will follow after the Annual Meeting. Day & Time to be determined.
- A follow-up meeting to appoint Commissioners' positions to be set. Chairman & Secretary to be voted on and appointees will finish out the term. Project responsibility & delegation will be assigned after the new Commissioner group has been formed.

➤ **NEW BUSINESS**

Annual Meeting Preparation

- Tyne will post the meeting notice in the Rosholt Record newspaper and update the 2023 picnic letter.
- Keith will review property owner letter & annual mailers to be sent out to all.
- Keith will review the Annual Meeting notice agenda and prepare a PowerPoint for meeting

OTHER NEW BUSINESS

- Glen will reach out to Mike Ubl regarding projector and sound system for the Annual Meeting.

Next Meeting

- Pre-meeting to Annual Meeting Monday May 29, 2023 9am at the Lake Helen County Park Shelter.

Motion made by Glen to adjourn meeting at 6:07pm. Todd Seconded. All in favor.

Minutes respectfully submitted by Tyne Hoffman